

**AGENDA**  
**PERSONNEL COMMITTEE**

Tuesday, May 10, 2016

City Hall, Room 207

Immediately following Finance which meets at 4:30 p.m.

MEMBERS: Ald. Tom DeWane, Ald. Joe Moore, Ald. Tom Sladek, Ald. Mark Steuer

1. Roll Call.
2. Adoption of the Agenda.
3. Approval of the minutes from the April 26, 2016 meeting.
4. Request to reclassify two current Police Captain positions from Pay Grade 40 (\$71,060 - \$88,279) to two Police Commander positions at Pay Grade 41 (\$75,882 - \$94,309). The salaries for these positions will be funded by the general fund using vacancy savings. These reclassifications will be effective upon passage by the City Council.
5. Recommendation to approve the following reorganization plan, reclassifications and requests to fill positions.
  - a. Consolidate the departments of Community Development and Economic Development into the Community and Economic Development Department.
  - b. Reclassify the Community Services Director position from Pay Grade 41 (\$75,882 - \$94,309) to a Development Director at Pay Grade 43 (\$87,518 - \$108,852). It is recommended this reclassification be effective at the beginning of the next pay period following City Council approval. The salary for this position will be funded 100% by the general fund.
  - c. Reclassify the Economic Development Director position from Pay Grade 39 (\$66,610 - \$82,720) to an Assistant Development Director at Pay Grade 40 (\$71,060 - \$88,279). Recommend approval to fill this position. The salary for this position will be funded approximately 90% by the general fund and 10% by housing authority funds.
  - d. At the request of Alderperson Moore, request to reclassify the 0.5 limited term Neighborhood Development Specialist position at Pay Grade 32 (\$43,368 - \$53,984) to a full-time Real Estate Specialist at Pay Grade 32 (\$43,368 - \$53,984). Recommend approval to fill this position. The salary for this position will be funded approximately 30% by neighborhood enhancement fund bonds and 70% by the general fund with future consideration for funding from land sales.

- e. At the request of Alderperson DeWane, request approval to fill one new position of Design Specialist at Pay Grade 32 (\$43,368 - \$53,984). The salary for this position will be funded 100% by the general fund with future consideration for funding from other revenue sources.
- f. Request approval to fill one new position of Clerk III at an hourly rate of \$17.45/hour or \$36,296 annually. The salary for this position will be funded 100% by Green Bay Housing Authority and Brown County Housing Authority funds.

6. Report of Routine Personnel Actions for regular employees.

- 1) **THIS MEETING IS AUDIO TAPED:** THE AUDIO OF THIS MEETING & MINUTES ARE AVAILABLE ON LINE AT [www.greenbaywi.gov](http://www.greenbaywi.gov)
- 2) **ACCESSIBILITY:** Any person wishing to attend who, because of a disability, requires special accommodation should contact the City Safety Manager at 448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) **QUORUM:** Please take notice that it is possible that additional members of the Council may attend this committee meeting, resulting in a majority or quorum of the Common Council. This may constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) **REPRESENTATION:** The party requesting the communication, or their representative should be present at this meeting.